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COLLEGE LAPTOP QUICK START GUIDE

NOVELL LOGIN

When off campus or not connected to the campus network, check WORKSTATION ONLY to access your computer.



When logged in as WORKSTATION ONLY you will not be able to access college network resources, print to a network printer, or back up your laptop.

To access Novell from a wireless connection: (you must be on campus)

- Login via workstation only.
- Enable your wireless connection.
- Let your laptop connect to the wireless connection.
- Log off of Novell.
- Login back in using your Novell login and password.

WIRELESS ACCESS

College provided Hewlett Packard laptops have a switch to activate wireless access. The switch can be found on the side of the computer or top of the keyboard. Look for a symbol like the one on the right.



With wireless access turned on the laptop will detect nearby networks and try to connect. **Kishair** is the name of the Kishwaukee College network. Access is open to everyone and no password is required. Most of the college is covered by Kishair, but the signal can experience inference and may drop occasionally. Your laptop will automatically try to reconnect.

COMPUSEC BOOTUP SECURITY

CompuSec is a security suite that protects information on college issued laptop computers. Whenever a system starts, users will be required to enter their username and password in order to boot up the operating system. This process provides additional protection since the authentication process is independent of the Operating System.





TIPS FOR TAKING CARE OF YOUR LAPTOP

There are a lot of ways to extend the life of your laptop, most of which are very simple and which just about anyone can do.

1) Charge Fully, Your First Time And Every Time

Proper conditioning of your battery by charging it fully before its first use and then discharging it completely ensures that your battery's capacity starts at its highest.

2) Avoid Battery Memory Effect

Battery memory is what causes your laptop to stop charging before the battery reaches 100%, or to turn off before it reaches 0%. This is caused by not charging your battery fully or not discharging it fully – the battery "remembers" where it stopped charging/discharging and doesn't go any further.

3) Take Care of the LCD

Don't lift the laptop up by the display (it will bend) and be easy on the hinges. Only clean the display with something soft and never store anything under the LCD when its closed.

4) Watch Your Fan

Your fan is responsible for cooling your CPU so that it doesn't overheat in normal conditions. A large number of problems related to overheating are solved simply by moving the laptop to a new position where the fan's exhaust is not blocked.

5) Protect Your Laptop From Jolts With a Case

Laptops are sensitive instruments, and they are never more vulnerable than when they are traveling. Constant bumping and shaking can cause parts to shift and can permanently damage the laptop. Using a cushioned laptop bag will preserve it from the shocks of travel, and storing it in a laptop bag when not in use can help prevent any number of accidents.